

[Your Company Name]
[Your Address]
[City, State, Zip Code]
[Date]

[Client Name]
[Client Company Name]
[Client Address]
[City, State, Zip Code]

Subject: Acknowledgment of Portfolio Appraisal Service Level Agreement (SLA)

Dear [Client Contact Name],

This letter serves as formal acknowledgment that we have received the signed Portfolio Appraisal Service Level Agreement (SLA) dated [Date of Agreement].

We confirm our acceptance of the terms, conditions, and performance metrics outlined within the document. Our team is committed to providing portfolio appraisal services in strict accordance with the agreed-upon reporting cycles, accuracy standards, and delivery timelines.

Your designated account manager will be [Name of Account Manager], who will serve as your primary point of contact for all appraisal activities and performance reviews.

We look forward to a successful professional relationship.

Sincerely,

[Your Signature]
[Your Printed Name]
[Your Job Title]