

[Your Name]
[Your Company Name]
[Your Address]
[City, State, Zip Code]
[Date]

[Recipient's Name]
[Recipient's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to express my sincere gratitude for referring [New Buyer's Name] to me. It was a pleasure to connect with them, and I truly appreciate the confidence you have placed in my services.

Referrals are the highest compliment I can receive, and I am honored that you thought of me. Please be assured that I will provide [New Buyer's Name] with the highest level of professional care and attention.

Thank you again for your support and for being such a valued part of my network.

Best regards,

[Your Signature]

[Your Printed Name]
[Your Phone Number]
[Your Email Address]