**PRIVILEGED AND CONFIDENTIAL**
**ATTORNEY-CLIENT COMMUNICATION**

Date: [Insert Date]

To: [Client Name]
From: [Attorney Name]
Re: Evaluation of Ongoing Dispute - [Case Name/Reference Number]

Dear [Client Name],

This letter provides an updated evaluation of the merits and potential outcomes regarding the ongoing dispute between [Client Name] and [Opposing Party Name].

## 1. Executive Summary

[Provide a brief overview of the current status of the dispute and the core legal issues involved.]

## 2. Merits of the Claim

**Strengths:**

- [List key factual or legal point 1]
- [List key factual or legal point 2]

**Weaknesses:**

- [List key factual or legal point 1]
- [List key factual or legal point 2]

## 3. Evidence Evaluation

[Discuss the weight of the evidence collected to date, including witness statements, documents, and expert reports.]

## 4. Potential Liability and Damages

[Estimate the likely range of recovery or financial exposure, including legal fees and court costs.]

## 5. Strategic Recommendations

[Outline the recommended next steps, such as continued litigation, mediation, or settlement negotiations.]

## 6. Conclusion

[Closing remarks regarding the timeline and upcoming deadlines.]

Sincerely,

[Attorney Signature]

[Law Firm Name]