

[Date]

[Vendor Name]  
[Contact Person]  
[Address]  
[City, State, Zip]

Dear [Contact Name],

As a valued member of our Preferred Vendor Network, [Real Estate Company Name] cordially invites you to our Annual Vendor Appreciation Gala.

We recognize that our success over the past year is built on the strong partnerships we share with professionals like you. This evening is dedicated to celebrating our collaboration and expressing our gratitude for the exceptional service you provide to our clients.

**Event Details:**

- **Date:** [Date of Event]
- **Time:** [Start Time] to [End Time]
- **Location:** [Venue Name], [Venue Address]
- **Attire:** [e.g., Semi-Formal / Black Tie Optional]

The evening will include dinner, drinks, live entertainment, and an awards presentation for our top partners.

Please RSVP by [RSVP Date] by visiting [Link] or contacting [Name] at [Phone/Email].

We look forward to celebrating with you.

Sincerely,

[Your Name]  
[Your Title]  
[Real Estate Company Name]