

[Your Company Name/Consultancy Logo]

[Your Address]  
[City, State, Zip Code]  
[Contact Number]  
[Email Address]

[Date]

[Recipient Name/Officer Name]  
[Regulatory Authority/Agency Name]  
[Department]  
[Address]

**RE: ENVIRONMENTAL IMPACT ASSESSMENT (EIA) EXEMPTION OPINION FOR [PROJECT NAME]**

Dear [Recipient Name],

We are submitting this formal opinion regarding the Environmental Impact Assessment (EIA) requirements for the proposed [Project Name], located at [Specific Address or Coordinates].

After a thorough review of the project scope, local environmental regulations, and the [Name of Specific Environmental Act/Regulation], it is our professional opinion that the project qualifies for an exemption from the requirement to conduct a full EIA for the following reasons:

- **Nature of the Project:** The project involves [Briefly describe activity, e.g., minor interior renovations or small-scale maintenance] which does not fall under the list of prescribed activities requiring an EIA.
- **Scale and Magnitude:** The total land area/output capacity of [Insert Metric] is below the regulatory threshold established in [Section/Schedule of Law].
- **Minimal Environmental Impact:** Preliminary assessments indicate that the project will not result in significant adverse effects on air quality, water resources, biodiversity, or cultural heritage.
- **Existing Land Use:** The project is situated in a [Zoning Category, e.g., heavy industrial zone] that has already undergone prior environmental clearance.

Accompanying this letter is a brief Project Description and a Location Map for your review. We request a formal confirmation or a "No Objection Certificate" (NOC) regarding this exemption to proceed with the necessary permitting processes.

Should you require any further information or clarification, please do not hesitate to contact us.

Sincerely,

[Signature]

[Your Name]

[Your Title/Position]

[Professional Registration Number, if applicable]