

[Your Name]  
[Your Title/Organization]  
[Your Phone Number]  
[Your Email Address]  
[Date]

[Recipient Name]  
[Company Name]  
[Company Address]

Subject: Inquiry Regarding Bulk Discount for Cleaning Services across Multiple Residential Units

Dear [Recipient Name],

I am writing to inquire about the professional cleaning services offered by [Company Name]. I currently oversee the management of [Number] residential units located at [Property Address/General Location].

We are seeking a reliable partner to provide consistent cleaning services for these properties. Given the volume of units involved, we are interested in establishing a long-term service agreement and would like to know if you offer discounted rates for bulk contracts or multiple-unit accounts.

Please provide information regarding the following:

- Standard pricing for [General/Deep/Move-out] cleaning services.
- Discounted rates available for [Number] units.
- Your team's availability and scheduling capacity.
- Included services (e.g., vacuuming, sanitizing, window cleaning).

I would appreciate it if you could send a formal quote or a price list based on the information provided above. If necessary, I am available to schedule a walkthrough of the premises at your earliest convenience.

Thank you for your time and I look forward to your response.

Sincerely,

[Your Signature]  
[Your Printed Name]