

[Your Name/Company Name]

[Your Address]

[City, State, Zip Code]

[Your Phone Number]

[Your Email]

[Date]

[Client Name/Company Name]

[Client Address]

[City, State, Zip Code]

Subject: Proposal for Long-Term Bulk Rate Cleaning Services

Dear [Client Name],

I am writing to formally propose a long-term cleaning partnership between [Your Company Name] and [Client Company Name]. Based on our assessment of your facilities and service requirements, we are pleased to offer a specialized bulk-rate pricing structure designed for long-term consistency and value.

### **Scope of Work**

Our comprehensive cleaning plan includes, but is not limited to:

- Daily/Weekly maintenance of all floor surfaces.
- Sanitization of restrooms and high-traffic common areas.
- Dusting and surface cleaning of workstations and glass.
- Waste removal and recycling management.
- [Additional Custom Service Name].

### **Bulk Rate Proposal**

By committing to a [Number]-month contract, we can offer the following discounted rates:

- Monthly Service Fee: \$[Amount]
- Quarterly Deep Clean Supplement: \$[Amount]
- Estimated Annual Savings: \$[Amount] compared to standard monthly rates.

### **Benefits of Partnering with Us**

- Dedicated on-site supervisor for quality control.
- Eco-friendly cleaning products and modern equipment.
- Flexible scheduling to minimize disruption to your operations.
- Fully insured and bonded staff.

We are confident that this proposal offers the most cost-effective solution for maintaining a pristine environment for your staff and clients. I have attached the full terms of service for your review.

I will follow up with you next week to discuss this proposal further. If you have immediate questions, please contact me at [Your Phone Number].

Sincerely,

[Signature]  
[Your Printed Name]  
[Your Title]