

**Date:** [Date]

**Referring Broker/Agent:** [Name]

**Company:** [Company Name]

**Address:** [Address]

**Receiving Broker/Agent:** [Name]

**Company:** [Company Name]

**Address:** [Address]

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## Residential Client Referral Agreement

This agreement confirms the referral of the following Client:

- **Client Name:** [Client Name]
- **Phone Number:** [Phone Number]
- **Email:** [Email Address]
- **Service Required:** [Buying / Selling / Leasing]
- **Property Type/Area:** [Description]

**1. Referral Fee:** In consideration of this referral, the Receiving Broker agrees to pay the Referring Broker a fee equal to [Percentage]% of the total gross commission earned by the Receiving Broker's side of the transaction.

**2. Payment Terms:** The referral fee shall be paid within [Number] days of the successful closing and funding of the transaction. Payment should be made payable to [Referring Brokerage Name].

**3. Term:** This agreement is valid for [Number] months from the date of signing. If the Client enters into a contract within this timeframe, the referral fee is earned.

**4. Notice:** The Receiving Broker agrees to notify the Referring Broker once a contract has been executed and provide a copy of the final Settlement Statement upon closing.

**Signatures:**

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**Referring Broker/Agent Signature**

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**Receiving Broker/Agent Signature**

**Referring Tax ID/EIN:** [Tax ID Number]