

[Your Name]
[Your Company]
[Your Phone Number]
[Your Email]

[Date]

[Recipient Name]
[Recipient Address]
[City, State, Zip Code]

Dear [Recipient Name],

Thank you so much for referring [Referral Name] to me for their real estate needs. I truly appreciate the trust you have placed in my services.

Word-of-mouth recommendations are the highest compliment I can receive, and I am honored that you thought of me. Please be assured that I will provide [Referral Name] with the highest level of professional care and guidance throughout their journey.

I will keep you updated on our progress. If there is ever anything I can do for you or if you know of anyone else looking to buy or sell a home, please do not hesitate to reach out.

Thank you again for your support.

Best regards,

[Your Signature]

[Your Printed Name]