

[Your Name]
[Your Luxury Real Estate Firm]
[Your Phone Number]
[Your Email Address]

[Date]

[Recipient Name]
[Recipient Luxury Real Estate Firm]
[Recipient Address]
[City, Country]

Subject: Referral for International Relocation - [Client Name]

Dear [Recipient Name],

I am writing to formally refer my distinguished clients, [Client Name], who are currently planning an international relocation from [Current City/Country] to [Target City/Country].

Having managed their local real estate portfolio, I can attest that they are looking for a property that meets the highest standards of luxury and exclusivity. Their specific requirements include:

- Preferred Neighborhoods: [List Neighborhoods]
- Property Type: [e.g., Penthouse, Waterfront Estate, Historic Villa]
- Key Amenities: [e.g., High-level security, staff quarters, private docking]
- Budget Range: [Currency and Amount]
- Timeline: [Estimated Move-in Date]

I am referring them to you because of your exceptional reputation as a luxury specialist in the [Target City] market. I am confident that your expertise and discretion align with the expectations of these clients.

Please let me know if you are available to accept this referral. I would appreciate it if we could schedule a brief call to discuss the referral fee agreement and the best way to introduce you to [Client Name].

Thank you for your professionalism and I look forward to a successful collaboration.

Sincerely,

[Your Signature]

[Your Printed Name]