

Date: [Date]

Subject: Offer Accepted and Escrow Opened - [Property Address]

Dear [Client Name],

Congratulations! I am pleased to inform you that your offer for the property located at **[Property Address]** has been officially accepted by the sellers.

We have officially opened escrow with **[Escrow Company Name]**. Below is the important information regarding the next steps of the closing process:

- **Escrow Number:** [Escrow Number]
- **Escrow Officer:** [Officer Name]
- **Earnest Money Deposit (EMD):** \$[Amount] due by [Date]
- **Inspection Contingency Period Ends:** [Date]
- **Appraisal Contingency Period Ends:** [Date]
- **Loan/Financing Contingency Period Ends:** [Date]
- **Scheduled Closing Date:** [Date]

The escrow officer will be reaching out to you shortly with wiring instructions for your initial deposit. Please be cautious of wire fraud and always verify banking details over the phone before sending funds.

I will be coordinating the upcoming inspections and will keep you updated on all milestones. If you have any questions, please feel free to contact me at any time.

Best regards,

[Your Name]

[Your Company]

[Your Phone Number]

[Your Email]