

[Date]

[Referral Partner Name]

[Company Name]

[Address]

[City, State, Zip]

Dear [Partner Name],

I am writing to express my sincere thanks for referring [Client Name] to me. I am pleased to share that we successfully closed their mortgage loan on [Closing Date].

It was a pleasure working with them, and I truly appreciate the trust you placed in me to handle their financing needs. My goal is always to provide the same high level of service to your clients that you provide yourself.

I value our professional relationship and look forward to working together on many more successful transactions in the future.

Best regards,

[Your Name]

[Your Title]

[Your Company Name]

[Your Phone Number]

[Your Email Address]