

[Your Name]
[Your Company]
[Your Phone Number]
[Your Email]

[Date]

[Title Officer Name]
[Title Company Name]
[Address]
[City, State, Zip]

Dear [Title Officer Name],

I am writing to sincerely thank you for the referral of [Client Name]. We successfully closed their transaction on [Closing Date], and I truly appreciate the trust you placed in me to handle their real estate needs.

It is always a pleasure working with a professional who ensures the closing process runs as smoothly as you do. Your expertise and attention to detail make a significant difference for both the clients and the agents involved.

I look forward to our next transaction together. Please let me know if there is anything I can do to support your business in return.

Best regards,

[Your Signature]

[Your Printed Name]