

[Your Name]
[Your Company/Firm Name]
[Your Address]
[Your Phone Number]
[Your Email Address]

[Date]

[Attorney Name]
[Law Firm Name]
[Address]
[City, State, Zip]

Dear [Attorney Last Name],

My name is [Your Name] and I am a [Your Profession, e.g., Realtor/Financial Advisor/Accountant] specializing in [Your Niche, e.g., estate liquidations/senior transitions] in the [City/County] area.

In my line of work, I frequently encounter clients who are navigating the complexities of settling an estate. Many of these individuals are in immediate need of expert legal counsel regarding probate proceedings, trust administration, and estate litigation. Given your firm's reputation for excellence in probate law, I would like to discuss establishing a professional referral relationship.

I am looking for a reliable attorney to whom I can confidently refer my clients, knowing they will receive top-tier legal support. Likewise, I offer specialized services that may benefit your clients, such as [mention one specific service, e.g., providing accurate property valuations or assisting with the sale of inherited assets].

I would appreciate the opportunity to introduce myself properly and learn more about your practice. Are you available for a brief introductory call or a coffee meeting next week?

I have enclosed my business card for your records and look forward to hearing from you.

Sincerely,

[Your Signature]

[Your Printed Name]