

[Your Name/Company Name]

[Your Address]

[City, State, Zip Code]

[Phone Number]

[Email Address]

[Date]

[Recipient Name]

[Recipient Address]

[City, State, Zip Code]

Dear [Recipient Name],

Please accept my deepest condolences for your recent loss. I understand that this is an incredibly difficult time for you and your family, and that managing the details of an estate can feel overwhelming while you are grieving.

I am writing to offer my services in estate liquidation. My goal is to provide a compassionate, respectful, and streamlined process to help you handle the physical assets of the estate. Whether you need assistance with organizing a professional estate sale, coordinating buyouts, or simply clearing a property, I am here to handle the logistics so you can focus on your family.

We pride ourselves on treating every home with the utmost dignity and care. Our services include:

- Inventory and appraisal of household items
- Professional organization and staging for sales
- Marketing and conducting estate auctions or sales
- Coordination of donations and final clean-outs

If you feel you might need assistance, or if you simply have questions about where to begin, I would be honored to speak with you. There is no obligation, and I am happy to provide a free consultation at your convenience.

With sympathy and respect,

[Your Signature]

[Your Printed Name]

[Your Title/Company]