

[Your Name/Company Name]

[Your Address]

[City, State, Zip Code]

[Phone Number]

[Email Address]

[Date]

[Executor/Administrator Name]

[Estate Name]

[Address]

[City, State, Zip Code]

RE: Valuation Offer for Property at [Property Address]

Dear [Name of Executor/Administrator],

Please accept our condolences for your recent loss. We understand that managing an estate involves many important decisions, and we are writing to offer our professional valuation services for the property located at [Property Address].

As specialists in estate appraisals, we provide accurate, market-based valuations essential for:

- Probate and inheritance tax requirements
- Fair distribution of assets among beneficiaries
- Establishing a competitive listing price for potential sale

Our proposed fee for a comprehensive valuation report is \$[Amount]. This report will include a detailed analysis of local market trends, comparable sales, and the current condition of the property.

We are available to visit the property at your earliest convenience. Please contact us at [Phone Number] or [Email Address] to schedule an appointment or if you have any questions regarding our services.

Thank you for your time and consideration.

Sincerely,

[Your Signature]

[Your Printed Name]

[Your Title/Company]