

[Your Name]
[Your Company Name]
[Your Phone Number]
[Your Email Address]

[Date]

[Recipient Name]
[Recipient Company]
[Recipient Address]

Subject: Referral for Short-Term Rental Investment Opportunity

Dear [Recipient Name],

I am writing to formally refer [Client Name] to you regarding a potential short-term rental income property investment.

[Client Name] is currently interested in acquiring a property specifically for use as a short-term vacation rental. Given your expertise in [Recipient's Area of Expertise/Market], I believe you are the best person to assist them in finding a high-yield property that meets their criteria.

Client Requirements:

- Target Market/Location: [Location]
- Budget Range: [Price Range]
- Property Type: [e.g., Condo, Single-Family Home]
- Desired ROI/Cap Rate: [Percentage]

I have CC'd [Client Name] on this communication so that you may connect directly. Please let me know if there are any specific forms or referral agreements required by your office to finalize this partnership.

Thank you for your professional assistance. I look forward to a successful transaction for all parties involved.

Best regards,

[Your Signature]

[Your Printed Name]