

[Your Name/Company Name]  
[Your Address]  
[City, State, Zip Code]

[Date]

[Vendor Contact Name]  
[Vendor Company Name]  
[Vendor Address]

Dear [Vendor Name],

As the holiday season approaches and the year comes to a close, I wanted to take a moment to express my sincere gratitude for your partnership. In the fast-paced world of real estate, having reliable and professional vendors like you is essential to our success.

Thank you for your hard work, timely responses, and the high quality of service you provided throughout the year. Your contributions have helped us deliver excellent results to our clients, and we truly value the relationship we have built with your team.

We wish you and your colleagues a joyful holiday season and a prosperous New Year. We look forward to continuing our collaboration in the coming year.

Warmest wishes,

[Your Signature]

[Your Printed Name]  
[Your Title/Company]