

[Your Name]
[Your Luxury Brokerage Name]
[Your Primary State/Market]
[Your Phone Number]
[Your Email Address]

[Date]

[Recipient Name]
[Recipient Brokerage Name]
[Recipient Secondary State/Market]

Subject: Professional Introduction and Luxury Client Referral - [Client Name]

Dear [Recipient Name],

I am writing to formally introduce my high-net-worth clients, [Client Name], who are currently expanding their real estate portfolio into the [Recipient State/City] market. Having established a successful relationship with them in the [Your State] luxury sector, I believe your expertise in the [Recipient State] high-end market makes you the ideal partner for this transition.

The clients are specifically seeking [Property Type, e.g., Waterfront Estate/Penthouse] with a budget in the range of \$[Amount]. Their primary requirements include [Requirement 1] and [Requirement 2].

I have attached a signed Referral Agreement for your review. I am confident that our synergy across these two premier markets will provide the white-glove service the clients expect.

Please let me know your availability for a brief call to discuss the clients' specific preferences and to facilitate a formal introduction.

Best regards,

[Your Signature]

[Your Full Name]
[License Number]