

[Your Name]
[Your Company Name]
[Your Phone Number]
[Your Email]

[Date]

[Recipient Name]
[Recipient Company Name]
[Recipient Address]

Subject: Referral for Multi-Family Development Services - [Client Name]

Dear [Recipient Name],

I am writing to formally refer my client, [Client Name], to your firm for your corporate multi-family development expertise.

I have had the pleasure of working with [Client Name] on several boutique residential projects. However, they are now looking to scale their portfolio into larger multi-family developments. Given your firm's proven track record in institutional-grade projects and large-scale asset management, I believe you are the ideal partner to guide them through this transition.

Specifically, the client is interested in discussing:

- [Specific Interest, e.g., Ground-up apartment construction]
- [Specific Interest, e.g., Large-scale urban infill projects]
- [Specific Interest, e.g., Asset repositioning and corporate scaling]

I have copied [Client Name] on this email so that you may connect directly. I have also attached a brief overview of their current residential holdings for your review.

Thank you for taking the time to consider this referral. I look forward to seeing the success of this collaboration.

Best regards,

[Your Signature]

[Your Printed Name]