

Dear [Recipient Name],

I am writing to formally introduce you to one of our valued clients, [Client Name], who is currently looking to expand their requirements into the [Recipient's Market/Industry] sector.

As a boutique provider specializing in [Your Niche], we have had the pleasure of working closely with [Client Name] on [Briefly mention project or service]. While we continue to support their niche needs, their current growth necessitates the robust corporate infrastructure and specialized cross-market expertise that your firm provides.

I believe [Client Name] would benefit significantly from your [Specific Service/Department], and I have recommended your team based on your reputation for [Key Strength, e.g., global reach/operational scale].

I have copied [Client Name] on this email to facilitate a direct introduction. I would appreciate it if you could reach out to them to discuss how your corporate solutions can support their upcoming objectives.

Thank you for taking care of this referral. I look forward to hearing about your potential collaboration.

Best regards,

[Your Name]

[Your Title]

[Your Boutique Company Name]