

[Your Name]
[Your Address]
[City, State, Zip Code]
[Phone Number]
[Email Address]

[Date]

[Recipient Name]
[Recipient Address]
[City, State, Zip Code]

RE: Property Disclosure Documents for [Property Address]

Dear [Recipient Name],

Following up on our recent communication regarding the property located at [Property Address], please find the requested disclosure documents attached to this letter.

The enclosed documents include:

- [Name of Disclosure Document 1]
- [Name of Disclosure Document 2]
- [Name of Disclosure Document 3]

These disclosures are provided to ensure you have all relevant information regarding the condition and history of the property. Please review these materials carefully.

Once you have had an opportunity to review the documents, please sign and return the acknowledgment copy to me by [Date]. If you have any questions or require further clarification on any of the items mentioned in these disclosures, please do not hesitate to contact me.

Thank you for your continued interest.

Sincerely,

[Your Signature]

[Your Printed Name]