

[Your Name]
[Your Title]
[Your Company]
[Date]

[Recipient Name]
[Recipient Title]
[Recipient Address]

Dear [Recipient Name],

Thank you for taking the time to speak with me on [Date] regarding the property at [Property Address]. I appreciated the opportunity to hear your thoughts on the space.

During our conversation, you expressed concerns regarding the [specific area, e.g., kitchen layout / open floor plan / bedroom placement]. I have taken your feedback to heart and would like to propose the following solutions to address those points:

- **[Objection 1]:** [Solution or modification, e.g., "The wall between the dining room and kitchen is non-load bearing, allowing for an easy expansion."]
- **[Objection 2]:** [Solution or alternative use, e.g., "The smaller third bedroom is ideally wired and positioned to serve as a quiet home office."]

I have attached [revised floor plans / furniture layout suggestions / renovation estimates] to this letter to help you visualize how this space can be tailored to meet your specific needs.

I truly believe that with these adjustments, this property offers the perfect foundation for your [home/business]. I would love to schedule a brief follow-up call or a second walkthrough to discuss these options in more detail.

Are you available on [Day] at [Time] for a quick chat?

Best regards,

[Your Signature]
[Your Phone Number]
[Your Email Address]