

Date: [Insert Date]

To: [Buyer's Name/Buyer's Agent Name]

Property Address: [Insert Property Address]

Dear [Name],

Thank you for submitting an offer on the property located at [Insert Property Address].

Please be advised that the Seller has received multiple offers on this property. At this time, the Seller is requesting that all interested parties submit their "Highest and Best" offer for consideration.

If you wish to revise your current offer, please submit your final terms no later than:

Deadline: [Insert Time] on [Insert Date]

Please consider the following when submitting your final offer:

- Final Purchase Price
- Down Payment Amount and Financing Terms
- Earnest Money Deposit
- Inspection Contingencies and Timeframes
- Proposed Closing Date
- Any other specific contingencies or terms

The Seller reserves the right to accept or reject any offer, or to negotiate with one party to the exclusion of others. There will be no further opportunities for revision after the deadline stated above.

Please submit your final offer to [Insert Email Address/Submission Method].

Sincerely,

[Your Name]

[Your Company/Title]

[Your Phone Number]