

Subject: Call for Final, Highest, and Best Offer - [Property Address]

Dear [Recipient Name/Agent Name],

Thank you for your interest in the property located at [Property Address]. Due to significant interest and multiple offers received, the seller has requested a "Highest and Best" offer process.

If you wish to proceed, please submit your final offer by the following deadline:

Deadline: [Date] at [Time] [Time Zone]

Please ensure your submission includes the following:

- Final Purchase Price
- Proof of Funds or updated Pre-Approval Letter
- Earnest Money Deposit amount
- Desired Closing Date
- Any specific contingencies or waivers

All offers must be sent via email to [Email Address] before the deadline. The seller reserves the right to accept, reject, or negotiate any offer. This will be your last opportunity to improve your terms.

We look forward to reviewing your final proposal.

Best regards,

[Your Name]

[Your Company]

[Your Phone Number]