

Subject: Follow-Up: Highest and Best Offer - [Property Address]

Dear [Listing Broker Name],

Following up on our recent conversation regarding the property located at [Property Address].

My clients remain very interested in this property. We understand that you are requesting "Highest and Best" offers due to multiple interest. Please find our updated terms below:

- **Offer Price:** \$[Amount]
- **Down Payment:** [Amount/Percentage]
- **Financing Type:** [e.g., Cash, Conventional, FHA]
- **Earnest Money Deposit:** \$[Amount]
- **Inspection Period:** [Number] days
- **Closing Date:** [Date]
- **Other Contingencies:** [e.g., None, Appraisal, Sale of Home]

Attached is the formal Purchase Agreement reflecting these changes, along with an updated Proof of Funds/Pre-Approval Letter.

My clients are prepared to move quickly and are highly motivated to close on this home. Please let us know the seller's decision at your earliest convenience.

Thank you for your time and professional assistance.

Best regards,

[Your Name]

[Your Brokerage]

[Your Phone Number]

[Your Email]