

Subject: Urgent Update: Private Showing Available for [Property Address]

Dear [Recipient Name],

I am reaching out because I know you are looking to secure a property quickly. Due to a sudden change in the viewing schedule, we have opened up a limited window for a priority private showing at [Property Address].

As a serious buyer in this fast-moving market, I wanted to give you the first opportunity to revisit the home or bring your [Partner/Contractor/Advisor] before the upcoming open house. This is a great chance to perform a final walkthrough and finalize your decision without the pressure of a crowd.

Available Times:

- [Date]: [Time Slot]
- [Date]: [Time Slot]

If you would like to claim one of these slots, please reply to this email or call me directly at [Your Phone Number] as soon as possible.

Best regards,

[Your Name]

[Your Company]

[Your Contact Information]