[Date]

[Franchisee Name]
[Franchisee Address]
[City, State, Zip Code]

RE: Notice of Inadvertent Disclosure Non-Compliance and Offer of Rescission

Dear [Franchisee Name],

We are writing to formally notify you of a technical non-compliance issue regarding the Franchise Disclosure Document (FDD) provided to you in connection with the Franchise Agreement signed on [Date of Agreement].

Specifically, it has come to our attention that [describe the inadvertent violation, e.g., the 14-day cooling-off period was short by one day / an outdated version of the FDD was provided / certain state-specific exhibits were missing]. This was an inadvertent administrative error.

Under applicable franchise laws, we are required to notify you of this occurrence and provide you with the opportunity to remedy the situation. To correct this oversight, we are providing you with the following options:

1. **Affirmation:** If you wish to continue with the franchise relationship despite this disclosure error, please sign the attached acknowledgment form.
2. **Rescission:** You have the right to rescind your Franchise Agreement. If you choose this option, the agreement will be canceled, and [Franchisor Name] will refund your initial franchise fee of [Amount], minus any reasonable costs as permitted by law.

Please review the enclosed updated Disclosure Document and consult with your legal counsel. We request that you return the signed "Notice of Election" form attached to this letter by [Deadline Date] to indicate your choice.

We value your partnership and apologize for this administrative oversight. Please contact [Name] at [Phone/Email] if you have any questions regarding this matter.

Sincerely,

[Your Name]
[Your Title]
[Franchisor Name]

Enclosures:
1. Corrected/Updated Franchise Disclosure Document
2. Notice of Election Form