[Your Name]
[Your Address]
[Your Phone Number]
[Your Email]

[Date]

[Landlord or Property Manager Name]
[Property Name/Office Address]

RE: Request for Reasonable Accommodation for an Emotional Support Animal

Dear [Landlord Name],

I am writing to formally request a reasonable accommodation for my disability under the Fair Housing Act. I am a tenant at [Property Address/Unit Number].

I have a disability that limits one or more major life activities. To help alleviate the symptoms of my disability and allow me an equal opportunity to use and enjoy my dwelling, I require the presence of an Emotional Support Animal (ESA).

Please find the attached documentation from my healthcare professional, which confirms my disability and the disability-related need for this animal. The animal is not a pet, but rather an integral part of my treatment plan.

I understand that housing providers may not charge pet fees or security deposits for an Emotional Support Animal. I agree to ensure that the animal does not disturb other residents and that I remain responsible for any physical damages the animal may cause to the premises.

I look forward to your written response regarding this request within ten business days. Thank you for your time and cooperation.

Sincerely,

[Your Signature]

[Your Printed Name]