

[Physician/Clinician Name]  
[Facility/Practice Name]  
[Address]  
[City, State, Zip Code]  
[Phone Number]  
[Date]

[Insurance Company Name]  
[Attention: Medical Review/Appeals Department]  
[Address]  
[City, State, Zip Code]

**RE: Letter of Medical Necessity for Psychiatric Residential Treatment**

**Patient Name:** [Patient Full Name]  
**Date of Birth:** [DOB]  
**Member ID:** [Insurance ID Number]  
**Group Number:** [Group Number]

To Whom It May Concern,

I am writing to formally request authorization for [Patient Name] to be admitted to a Psychiatric Residential Treatment Center (RTC). As the patient's treating [Physician/Psychiatrist/Clinician], I have determined that this level of care is medically necessary due to the severity and persistence of the patient's psychiatric symptoms.

**Current Diagnosis:**  
[List ICD-10 Codes and Diagnostic Names]

**Clinical Summary:**  
[Describe patient's current symptoms, behavioral issues, and safety risks to self or others. Detail why current functioning is impaired.]

**Treatment History and Failures:**  
[Patient Name] has attempted less intensive levels of care without sufficient stabilization, including:

- [List Outpatient Therapy/Psychiatry dates and results]
- [List Intensive Outpatient (IOP) or Partial Hospitalization (PHP) dates and results]
- [List Acute Inpatient Hospitalizations, if applicable]

**Necessity for Residential Care:**  
The patient requires a 24-hour structured therapeutic environment because [Reason: e.g., inability to maintain safety at home, need for medication titration under constant supervision, or failure of community-based interventions]. Treatment at a lower level of care is currently unsafe and clinically inappropriate.

**Treatment Plan:**

During residential treatment, the patient will receive [List services: e.g., individual therapy, group therapy, family therapy, and medication management] with the goal of [State specific goals for discharge].

Based on the patient's clinical presentation, it is my professional opinion that Psychiatric Residential Treatment is the most appropriate and medically necessary setting for [Patient Name].

Please contact me at [Phone Number] if you require further documentation or clinical records.

Sincerely,

[Signature]

[Printed Name and Credentials]

[NPI Number]