

**Date:** [Date]

**To:** [Insurance Company Name / Utilization Review Department]

**Attention:** [Case Manager Name, if known]

**Fax/Address:** [Fax Number or Mailing Address]

**RE: Letter of Medical Necessity for Psychiatric Residential Treatment**

**Patient Name:** [Patient Full Name]

**Date of Birth:** [DOB]

**Member ID:** [Insurance ID Number]

**Group Number:** [Group Number]

To Whom It May Concern,

I am writing to formally recommend and request authorization for **Psychiatric Residential Treatment (RTC)** for [Patient Name]. As the patient's [Current Provider Title/Role], I have determined that this level of care is medically necessary due to the severity of their symptoms and the failure of lower levels of care to maintain safety and stabilization.

**Clinical Diagnoses:**

[List ICD-10 Codes and Diagnosis Names]

**Clinical Presentation and Current Symptoms:**

[Patient Name] is currently experiencing acute symptoms including:

- [Symptom 1: e.g., Suicidal ideation with plan/intent]
- [Symptom 2: e.g., Self-injurious behaviors]
- [Symptom 3: e.g., Severe emotional dysregulation or aggression]
- [Symptom 4: e.g., Inability to perform activities of daily living]

**Previous Treatment History:**

The patient has attempted the following interventions without sustained success:

- [Previous Treatment 1: e.g., Outpatient therapy - Dates/Frequency]
- [Previous Treatment 2: e.g., Intensive Outpatient (IOP) or Partial Hospitalization (PHP)]
- [Previous Treatment 3: e.g., Recent Acute Inpatient Psychiatric Admissions]

**Reason for Residential Level of Care:**

Outpatient and community-based services are no longer sufficient to ensure the patient's safety. The patient requires 24-hour nursing supervision, a structured therapeutic environment, and daily clinical intervention to address [Primary Clinical Issue]. Without this level of care, the patient is at high risk for [Specific Risk: e.g., re-hospitalization, self-harm, or further clinical decline].

**Treatment Goals:**

The goals for this residential placement include:

- [Goal 1: e.g., Medication stabilization and management]
- [Goal 2: e.g., Development of crisis coping mechanisms]
- [Goal 3: e.g., Behavioral stabilization to allow return to home/community]

I strongly urge you to approve this request for Psychiatric Residential Treatment. Please contact me at [Phone Number] if you require further clinical documentation or a peer-to-peer review.

Sincerely,

[Physician/Provider Signature]  
[Printed Name and Credentials]  
[NPI Number]  
[Facility/Clinic Name]