

**Date:** [Insert Date]

**To:**

[Name of Supervising Attorney/Partner]

[Law Firm Name]

[Address]

**From:**

[Your Name/Title]

[Department]

**RE: Formal Notice of Liability and Oversight Requirements for AI-Generated Legal Documents**

Dear [Name],

This letter serves as a formal acknowledgment of the professional responsibilities and potential liabilities associated with the use of Artificial Intelligence (AI) in the drafting of legal documents for [Client Name/Matter Number].

As we integrate AI tools into our document production workflow, it is understood that:

- **Ultimate Responsibility:** The licensed attorney of record retains full legal and ethical responsibility for the accuracy and validity of all filed documents, regardless of the technological tools used to draft them.
- **Verification Requirement:** All AI-generated content, including case citations, statutory references, and legal arguments, must be manually verified for accuracy to prevent "hallucinations" or the inclusion of non-existent legal authority.
- **Confidentiality:** All AI interactions must comply with attorney-client privilege and data privacy regulations. No sensitive client data should be inputted into non-secure or public AI models.
- **Duty of Competence:** The use of AI must align with the professional standards of competence as defined by the relevant Bar Association and jurisdictional rules.

Failure to provide adequate human oversight may result in professional sanctions, malpractice claims, or court-imposed penalties. By proceeding with the use of [Name of AI Software], the supervising attorney acknowledges the obligation to review, edit, and certify the final work product.

Please acknowledge receipt of this oversight protocol by signing below.

Sincerely,

[Your Signature]

[Your Printed Name]

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**Acknowledgment of Oversight Responsibility:**

I, [Name of Supervising Attorney], accept full responsibility for the oversight of AI-assisted drafting for the aforementioned matters.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_