

NOTICE OF DATA BREACH

Date: [Insert Date]

Recipient Name: [Insert Name]

Address: [Insert Address]

Subject: Important Security Notification Regarding Your Biometric Information

Dear [Insert Name],

We are writing to inform you of a recent security incident that may have involved your biometric data, specifically [identify type of data, e.g., fingerprint templates, facial recognition maps, or iris scans] maintained by [Company Name].

What Happened?

On [Date of Discovery], we identified unauthorized access to a database containing employee/customer biometric records. Our investigation indicates that the incident occurred between [Start Date] and [End Date].

What Information Was Involved?

The information involved included your name and your [insert specific biometric data type]. Unlike passwords, biometric data cannot be changed if compromised. However, it is important to note that the data was stored as [encrypted strings/mathematical representations] rather than raw images.

What We Are Doing

Upon discovery, we immediately secured the affected servers and engaged third-party cybersecurity experts to conduct a forensic analysis. We have also notified law enforcement and relevant regulatory authorities. To protect your identity, we are offering [Number] months of complimentary identity theft protection and credit monitoring services through [Service Provider Name].

What You Can Do

We recommend that you take the following steps:

- Enroll in the complimentary credit monitoring service by visiting [Link] using activation code: [Code].
- Remain vigilant against phishing attempts or suspicious communications requesting personal information.
- Update passwords and security questions for any accounts that may have used similar authentication methods.

For More Information

If you have questions regarding this matter, please contact our dedicated support line at [Phone Number] or email us at [Email Address].

Sincerely,

[Sender Name]

[Title]

[Company Name]