

[Employee Name]  
[Job Title]  
[Date]

To: [Manager Name or HR Department]  
[Company Name]

**Subject: Request for Reasonable Accommodation - Adaptive Keyboard**

Dear [Name],

I am writing to formally request a workplace accommodation to assist in my return to work on [Date]. Due to [Medical Condition/Repetitive Strain], I require the use of an adaptive keyboard to perform my essential job functions effectively and safely.

Specifically, I am requesting the following assistive device:

- [Insert specific model, e.g., Kinesis Advantage2 / Split Ergonomic Keyboard]
- [Insert any additional accessories, e.g., Padded wrist rests]

This device will allow me to maintain a neutral wrist position, reduce physical strain, and ensure I can meet my productivity goals without aggravating my condition. I have attached a supporting letter from my healthcare provider detailing the medical necessity of this accommodation.

I am eager to return to my duties and look forward to discussing how we can implement this tool at my workstation. Thank you for your support in this matter.

Sincerely,

[Signature]  
[Printed Name]