

[Your Full Name]
[Your Student ID Number]
[Your Email Address]
[Date]

To: [Professor's Name]
Department of [Department Name]
[University Name]

Subject: Extension Request: [Course Name/Number] - Post-Surgical Recovery

Dear Professor [Professor's Last Name],

I am writing to formally request an academic extension for the following assignments due to an unexpected surgical procedure and the subsequent recovery period:

- [Assignment Name 1] - Original Due Date: [Date]
- [Assignment Name 2] - Original Due Date: [Date]

I underwent surgery on [Date of Surgery]. My healthcare provider has advised a recovery period of [Number] days/weeks, during which I am unable to fulfill my academic obligations. I am proposing a new submission deadline of [Proposed Date] for the aforementioned work.

Attached to this email, please find the medical documentation from [Hospital/Doctor's Name] confirming my surgery and the recommended recovery timeline. I am committed to completing the coursework as soon as my health permits.

Thank you for your time and for considering my request during this recovery period. I look forward to your response.

Sincerely,

[Your Signature]
[Your Printed Name]