

[Company Letterhead/Logo Area]

[Date]

[Reference Number]

[Recipient Name]

[Recipient Title]

[Recipient Organization]

[Recipient Address]

Subject: Verification of Renewable Energy Certificate (REC)

To Whom It May Concern,

This letter serves to formally verify the issuance and retirement of Renewable Energy Certificates (RECs) as detailed below:

- **Certificate Serial Number:** [Insert Number]
- **Quantity:** [Insert Number] MWh
- **Renewable Energy Source:** [e.g., Solar, Wind, Hydro]
- **Generation Facility Name:** [Insert Facility Name]
- **Facility Location:** [City, State/Province, Country]
- **Generation Period:** [Start Date] to [End Date]
- **Date of Issuance:** [Date]

We confirm that the energy associated with these certificates was generated from a qualified renewable resource and has been tracked through the [Registry Name, e.g., GATS, M-RETS, TIGRs].

Furthermore, we certify that these RECs have been retired on behalf of [Entity Name] for the purpose of [Purpose, e.g., 2023 Sustainability Reporting]. These certificates will not be sold, transferred, or used by any other party.

Please contact our verification department at [Phone Number] or [Email Address] if you require further documentation.

Sincerely,

[Signature]

[Authorized Signatory Name]

[Title]

[Issuing Organization Name]