Date: [Insert Date]

To: [Supervisor Name / HR Department]
From: [Your Name], PA-C
Subject: Request for Military Exigency Leave (Rest and Recuperation)

Dear [Recipient Name],

I am writing to formally request a leave of absence from my duties as a Physician Assistant due to a military exigency. This request is made in accordance with the Family and Medical Leave Act (FMLA) regarding Rest and Recuperation leave for a qualifying military member.

My [Relationship, e.g., Spouse/Parent/Child], [Military Member's Name], is currently deployed with the [Military Branch/Unit] and has been granted Rest and Recuperation (R&R) leave. I am requesting leave to spend time with them during this period.

Leave Details:

- **Start Date:** [Insert Date]
- **End Date:** [Insert Date]
- **Total Duration:** [Number of Days]

I have attached a copy of the military member's Rest and Recuperation orders as documentation for this request. Prior to my departure, I will ensure that my current patient charts are updated and will coordinate with [Colleague Name] to ensure clinical coverage of my responsibilities.

Thank you for your support and for your recognition of the needs of military families.

Sincerely,

[Your Signature]
[Your Printed Name], PA-C
[Your Employee ID/Department]