

Date: [Date]

To: [Airline Name] Disability Services / Gate Agent

**Subject: Request for Priority Boarding Accommodation**

To Whom It May Concern,

This letter is to confirm that [Passenger Name], date of birth [DOB], is under my care and has been diagnosed with Autism Spectrum Disorder (ASD).

Due to this condition, [Passenger Name] experiences significant challenges with sensory processing, transitions, and crowded environments. Navigating the standard boarding process can lead to severe anxiety and behavioral distress.

To ensure a safe and successful travel experience, I am requesting the following accommodation under the Air Carrier Access Act (ACAA):

**Priority Pre-boarding:** Early access to the aircraft will allow [Passenger Name] to board in a quiet, controlled environment, settle into their seat, and acclimate to the cabin before the main group of passengers arrives.

Thank you for your assistance in providing these necessary accommodations. If you require further medical documentation, please contact my office at [Phone Number].

Sincerely,

[Physician/Provider Name, Title]

[Medical Facility Name]

[License Number]