

**Date:** [Insert Date]

**To:** [Insert Supplier/Partner Name]

**Address:** [Insert Street Address]

**Country:** [Insert Country]

**Subject: Advisory on Cross-Border Anti-Corruption Compliance**

Dear [Insert Contact Name],

As part of our commitment to ethical business practices and legal compliance across international borders, [Company Name] is issuing this advisory to all partners within our global supply chain.

We operate under strict adherence to the Foreign Corrupt Practices Act (FCPA), the UK Bribery Act, and the local anti-corruption laws of the jurisdictions in which we conduct business. We expect our suppliers and service providers to maintain the same standards.

**Compliance Requirements:**

- **Zero Tolerance:** Any form of bribery, kickbacks, or facilitation payments to government officials or private sector employees is strictly prohibited.
- **Accurate Record Keeping:** All financial transactions related to our business must be documented accurately, transparently, and in accordance with standard accounting practices.
- **Due Diligence:** Partners must ensure that their own subcontractors and agents comply with these anti-corruption principles.
- **Conflict of Interest:** Any potential conflicts of interest between your employees and our procurement staff must be disclosed immediately.

**Monitoring and Audits:**

[Company Name] reserves the right to conduct periodic audits or request compliance certifications to ensure these standards are being met throughout the duration of our business relationship.

**Reporting:**

If you become aware of any unethical behavior or violations of these policies, please report them through our confidential channel at: [Insert Hotline/Email Address].

Please acknowledge receipt of this advisory by signing below and returning a copy to [Insert Department Name].

Sincerely,

[Your Name]  
[Your Title]  
[Company Name]

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**Acknowledgment:**

I, the undersigned, confirm that I have read and understood this Anti-Corruption Advisory and agree to comply with the requirements stated herein.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_