

**Date:** [Insert Date]

**To:** All Valued Suppliers and Supply Chain Partners

**Subject:** Annual Supply Chain Anti-Bribery and Anti-Corruption Certification

Dear Partner,

As part of [Company Name]'s commitment to ethical business practices and compliance with global anti-corruption laws (including the Foreign Corrupt Practices Act and the UK Bribery Act), we require all supply chain partners to complete an annual certification of compliance.

This mandatory certification ensures that our partners continue to operate with integrity and adhere to our Code of Conduct regarding bribery, kickbacks, and unethical inducements.

**Required Actions:**

- Review the attached Anti-Bribery and Anti-Corruption Policy.
- Complete and sign the "Annual Compliance Certification Form" attached to this letter.
- Submit the signed document to [Insert Department/Email Address] no later than [Insert Deadline Date].

Failure to submit the certification by the deadline may result in a review of our business relationship or a temporary suspension of purchase orders.

We appreciate your continued cooperation in maintaining a transparent and ethical supply chain. Should you have any questions regarding this requirement, please contact [Insert Contact Name] at [Insert Contact Email].

Best Regards,

[Name]

[Title]

[Company Name]