[Date]

[Patient Name]
[Patient Address]
[City, State, Zip Code]

Dear [Patient Name],

I am writing to inform you that we have received the results of your recent blood work performed on [Date of Test].

I am pleased to report that all of your laboratory results are within the normal range. No further action or follow-up appointments are required at this time regarding these specific tests.

A copy of your lab report is enclosed for your personal records. If you have access to our online patient portal, you may also view your results there.

If you have any questions or if you are experiencing new symptoms, please contact our office to schedule a consultation.

Sincerely,

[Doctor Name]
[Practice Name]
[Phone Number]