

[Doctor or Clinic Name]
[Clinic Address]
[City, State, Zip Code]
[Phone Number]

[Date]

[Patient Name]
[Patient Address]
[City, State, Zip Code]

Dear [Patient Name],

We are writing to provide you with the results of your recent thyroid function blood tests performed on [Date of Test].

Your results are as follows:

- TSH (Thyroid Stimulating Hormone): [Result] (Normal range: [Range])
- Free T4: [Result] (Normal range: [Range])
- Free T3: [Result] (Normal range: [Range])

Clinical Interpretation:

[Insert doctor's brief note, e.g., Your levels are within the normal range / Your levels indicate an overactive thyroid / Your levels indicate an underactive thyroid.]

Follow-Up Appointment:

We have scheduled a follow-up appointment to discuss these results in detail and determine the next steps for your treatment plan.

Date: [Appointment Date]

Time: [Appointment Time]

Location: [Office Location/Telehealth Link]

If you need to reschedule this appointment, please call our office at [Phone Number] at least 24 hours in advance.

Sincerely,

[Doctor's Name/Signature]
[Clinic Name]