[Clinic/Hospital Name]
[Clinic Address]
[Phone Number]
[Date]

Patient Name: [Patient Name]
Date of Birth: [DOB]
Patient ID: [ID Number]

Subject: URGENT: Your Vitamin D Lab Results

Dear [Patient Name],

We are writing to inform you that your recent blood test results show a **critically low level of Vitamin D**. Your recorded level was [Result Value] ng/mL, which is significantly below the healthy range of 30-100 ng/mL.

Vitamin D is essential for bone health, immune function, and muscle strength. A deficiency at this level requires immediate medical attention to prevent complications such as bone pain, muscle weakness, or increased fracture risk.

Action Required:

- Please contact our office at [Phone Number] as soon as possible to discuss your treatment plan.
- A prescription for a high-dose Vitamin D supplement has been sent to your pharmacy: [Pharmacy Name].
- Do not start any over-the-counter supplements until you have spoken with your healthcare provider to ensure the correct dosage.

If you are experiencing severe muscle spasms or significant bone pain, please notify us immediately when you call.

Sincerely,

[Provider Name/Signature]
[Title]
[Department]