

## **URGENT: MEDICAL NOTIFICATION**

Date: [Insert Date]

To: [Patient Name]

Address: [Patient Address]

Date of Birth: [Patient DOB]

Dear [Patient Name],

We are writing to inform you that we have received the results of your CT scan performed on [Date of Scan] at [Facility Name].

The results of this imaging show findings that require your immediate attention. It is important that you contact our office as soon as possible to discuss these results and the necessary next steps for your care.

**Please call our office at [Phone Number] immediately.**

When you call, please tell the receptionist that you are calling regarding "Urgent CT Results" so that your call can be prioritized. If you are calling outside of our normal business hours, please follow the prompts to reach the physician on call or seek evaluation at the nearest emergency department if you are experiencing acute symptoms such as severe pain, difficulty breathing, or sudden weakness.

We have also attempted to reach you via [Phone/Patient Portal] and will continue to try to contact you until we speak directly.

Sincerely,

[Doctor Name/Provider Name]

[Clinic/Department Name]

[Phone Number]