Date: [Insert Date]

Subject: Employment Health Screening - Electrocardiogram (ECG) Results

Dear [Candidate/Employee Name],

Thank you for participating in the pre-employment health screening on [Date of Exam]. We have received the results of your Electrocardiogram (ECG).

Your results have been reviewed by our medical team and have been classified as follows:

Result Status: [Normal / Requires Follow-up / Abnormal]

Summary:
[Insert brief description, e.g., Your heart rhythm was found to be within normal limits for employment purposes.]

Next Steps:
[Insert instructions, e.g., No further action is required at this time / Please consult with your primary care physician for a detailed review of these findings.]

A copy of your formal report is attached for your personal records. If you have any questions regarding your employment status based on these results, please contact the Human Resources department.

Sincerely,

[Name of Medical Professional or HR Representative]
[Title]
[Company Name]