

[Date]

[Patient Name]

[Patient Address]

[City, State, Zip Code]

Dear [Patient Name],

This letter is to inform you of the results of your Transesophageal Echocardiogram (TEE) performed on [Date of Procedure].

Summary of Findings:

[Insert summary of heart valve function, chamber size, and presence/absence of blood clots or abnormalities].

Conclusion:

[Insert clinical interpretation, e.g., Normal study / Findings consistent with diagnosis].

Recommendations and Next Steps:

- [Recommendation 1, e.g., Continue current medications]
- [Recommendation 2, e.g., Follow up in office in 2 weeks]
- [Recommendation 3, e.g., Schedule additional testing]

A full copy of your report has been sent to your primary care physician. If you have any questions regarding these results, please contact our office at [Phone Number].

Sincerely,

[Doctor Name]

[Department Name]

[Facility Name]