

Date: [Insert Date]

Patient Name: [Insert Patient Name]

Date of Birth: [Insert Date of Birth]

Patient ID: [Insert Patient ID]

Subject: URGENT: Follow-up Required Regarding Hormone Panel Results

Dear [Patient Name],

This letter is to inform you that we have received the results of your recent hormone panel conducted on [Date of Test].

The results show significant deviations from the normal reference ranges that require immediate clinical attention and discussion. It is important that we review these findings together to determine the next steps in your treatment plan and to address any symptoms you may be experiencing.

Please contact our office at [Phone Number] by [Time/Date] to schedule an urgent follow-up appointment.

If you have already scheduled an appointment to discuss these results, please confirm the time with our staff. If you are experiencing any acute symptoms such as [List Specific Red Flag Symptoms], please seek immediate medical attention at the nearest emergency department.

We look forward to speaking with you soon.

Sincerely,

[Provider Name/Signature]

[Clinic/Practice Name]

[Contact Information]