

[Doctor Name]
[Clinic Name]
[Clinic Address]
[City, State, Zip Code]
[Phone Number]

[Date]

[Patient Name]
[Patient Address]
[City, State, Zip Code]

Subject: Follow-Up Regarding Your Thyroid Panel Results

Dear [Patient Name],

I am writing to inform you that we have received the results of your recent thyroid panel, which included tests for TSH, Free T4, and [Other Specific Tests].

Based on these findings, I would like to schedule a follow-up consultation to discuss the results in detail and determine the next steps in your care. Your results indicate [briefly mention "levels outside the normal range" or "the need for further evaluation"].

Please contact our office at [Phone Number] at your earliest convenience to schedule an appointment. You may also book your visit through our online patient portal.

During our discussion, we will review:

- The specific values of your thyroid hormones.
- How these levels may be contributing to any symptoms you are experiencing.
- Potential treatment options or further diagnostic testing if necessary.

If you have any urgent questions before our meeting, please do not hesitate to call the clinic.

Sincerely,

[Doctor Signature]

[Doctor Name, Credentials]