

Subject: Reminder: Upcoming Appointment for Routine Blood Work

Dear [Patient Name],

This is a reminder regarding your upcoming appointment for routine blood work.

Appointment Details:

- Date: [Date]
- Time: [Time]
- Location: [Clinic/Lab Name and Address]

Preparation Instructions:

- Fasting: [Yes/No] (If yes, do not eat or drink anything except water for [Number] hours before your test.)
- Medication: [Instructions regarding regular medications]
- Hydration: Please drink plenty of water before your appointment.

Please bring your photo ID and insurance card with you. If you need to reschedule or cancel this appointment, please call us at [Phone Number] at least [Number] hours in advance.

Sincerely,

[Clinic/Provider Name]
[Phone Number]
[Website/Email]