

[Date]

[Patient Name]

[Patient Address]

[City, State, Zip Code]

Subject: Important Reminder: Your Annual Wellness Examination is Overdue

Dear [Patient Name],

Our records indicate that you are currently overdue for your Annual Wellness Examination. This visit is a vital part of your preventive healthcare and is designed to help us monitor your overall health and identify potential concerns early.

During this appointment, we will:

- Review your current medications and medical history.
- Update your immunizations and screening schedule.
- Discuss any health concerns or lifestyle changes.
- Develop or update a personalized prevention plan.

Most insurance plans, including Medicare, cover the cost of an annual wellness visit with no out-of-pocket expense to you.

Please contact our office at [Phone Number] or visit our online portal at [URL] to schedule your appointment at your earliest convenience. If you have already scheduled this exam or have seen another provider recently, please disregard this notice.

We look forward to seeing you soon and helping you maintain your health.

Sincerely,

[Provider Name/Practice Name]

[Practice Phone Number]

[Practice Address]